

Subject:
Fundraising

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Approved: 1/23/01

Purpose:

To support fundraising by individuals and/or organizations working on behalf of the District, District programs, or District properties.

Policy:

Fundraising on behalf of District properties and/or programs, by District stewardship groups or by groups or individuals who wish to work in conjunction with the District, must follow these guidelines:

- All fundraising efforts must be approved in advance by the Board at a regular Park District meeting.
- All information/printed materials must be approved in advance by District staff and the Board.
- All funds raised must be held by the District

Fundraising for the benefit of District properties or programs by outside groups or individuals who did not first acquire an approval of the Fundraising effort:

- Such a group or individual can not represent the District in any way or use the Park District name or logo on any printed materials
- The District is not liable for any fees, costs, damages, etc by such a fundraising group
- The District is not obliged to accept any funds or the donated item/program.

Procedures:

Those wishing to fundraise on behalf of District properties or program and are working in conjunction with the District are required to provide a Fundraising Proposal. This Proposal will clearly state who they are, what the funds are for, and how they will proceed in relation to the District. This Proposal must be approved by the Board at a regular Park District meeting before fundraising can begin.

Applicability:

The Park District will accept only those requests for fundraising that follow the prescribed procedure and are supportive of the District goals.

