

VASHON PARK DISTRICT BOARD MINUTES

Ober Administrative Building

DATE March 25, 2008

B. AMELING
K. PESMAN
D. HACKETT
J. WALD
M. COLLINS

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X	
X	
X	
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ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
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<p><i>David called the meeting to order at 7:00 pm</i></p> <p><i>Review of Agenda</i></p> <p><i>Approval of Minutes</i></p> <p><i>Approval of Vouchers</i></p> <p><i>Public Comment</i></p> <p><i>Comp Plan Update</i></p>	<p><i>Approval of Minutes (see attachment #2-Minutes),</i> <u><i>Unanimous</i></u></p> <p><i>Approval of Vouchers 08-136 through 08- 192</i> <i>(see attachment #3-Vouchers).</i> <u><i>Unanimous</i></u></p> <p><i>None</i></p> <p>Wendy presented the Comprehensive Plan Update (see attachment #4- Comprehensive Plan Update), having an updated comp plan is mandatory for several of the grants the district is applying for. The Plan includes:</p> <ul style="list-style-type: none"> ⇒ Goals, objectives ⇒ Inventory ⇒ Public Involvement ⇒ Demand and need analysis 	<p>Resolution #08-018</p> <p>Resolution #08-019</p>
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<p>Bond Resolution</p> <p><i>Bill motioned authorizing the district to issue a bond for \$300,000 at a ten year repay; the bond will be retired with the proceeds from rentals.</i> <u>Mike seconded the motion</u> <u>Unanimous</u> <i>Bill, Kristen, Mike and Joe in favor</i></p> <p>Request for Programming Proposal Recommendations</p>	<ul style="list-style-type: none"> ⇒ Capital Improvement Program ⇒ Adoption ⇒ Timeline ⇒ Planning Process – Self Certification Form <p>Wendy stated she would be happy to supply an electronic or printed version to the commissioners so they can familiarize themselves with the current document. She asked for comments, additions and updates to be recommended for future consideration. June 2nd is the deadline for submittal to the Recreation Conservation Office as it must be in place before we proceed with the \$300K grant from that grantor.</p> <p>There was a brief update on the next grant from RCO.</p> <p>Wendy presented Bond documents, LTGO Bond, Resolution paperwork (see attachment #5- Bond documents, LTGO Bond, Resolution paperwork). There was a discussion of the terms of the bond and the documents that needed signatures.</p> <p><u>Bond motion by Bill, seconded by Joe</u> <u>Unanimously approved</u></p> <p>Susan presented the RFPP Community Value Score Sheet (see attachment #6- RFPP Community Value Score Sheet). Susan gave a brief explanation of how the RFPP process worked and who was on the review committee - Joe Wald, Martin Koenig, Wendy Braicks and Susan sat on the committee. David recommended that the sponsors of the grant for VMICC be notified that this type of proposal would most likely not be funded next year as it does not specifically meet the criteria that the district is looking for in the grant process.</p> <p><u>Joe motioned to approve the RFPP 2008 Funding</u> <u>Kristen seconded the motion</u></p>	<p>Wendy to provide David, Mike, Kristen a paper copy, and Joe a CD of the comp plan. Bill declined.</p> <p>Wendy will provide the commissioners the grant application paperwork that is required by May. Bill stated he did not need a copy.</p> <p>Resolution #08-020</p> <p>To be voted on at the next meeting.</p>
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Kayak/Skate Park Staffing

David explained that this topic was added so the board could have complete understanding from staff on the staffing details for the skate park and kayak rental.

Wendy gave a brief overview of the original intention, making the skate park supervisor a full time, regular employee qualifying for benefits. Wendy explained the advertisement that has recently gone into the Beachcomber is for seasonal p/t staffing for the skate park/kayak center. These positions have been provided in the past and are paid from fees generated from program income and not levy funds.

David stated that when the original position was funded it was with the intention of Randy working at the skate park. Mike stated he was in agreement with David that it appeared that fees are now being used for staffing instead of revenue generated for the district. David stated it is important that the commissioners have a clear understanding; he thanked staff for the explanation.

Wendy stated she will keep the board apprised of each of the programs and the staffing issue as staff hours are tracked in detail and how the staff hours play out will be clear over time.

Board and Staff Reports

Tim Reported:

- ⇒ **Fern Cove** – Tim stated they are currently digging a large ditch for installing a gas line for the propane, adding the telephone cables, and oil line from the car port. Tim stated they are also running a new water line. The kitchen cabinets are coming in tomorrow. He added that the maintenance crew is doing all the carpentry work and the project is going very well. He estimates he has spend approximately \$30,000 to date.
- ⇒ **Village Green** – Permit should arrive in about 6 weeks to 2 months. He attended an intake meeting last Friday and all is going well on that project.

Susan Reported:

- ⇒ Kayak Business being built
- ⇒ Spring Programs are launching
- ⇒ RFPP process is being finalized

Bill asked if staff has met with the rowers, Wendy stated that she met with the

VIRC and Jr. Rowers and had a very informative meeting. It was an opportunity to listen and allow them to air their concerns. Wendy stated there are several issues regarding the maintenance of the larger rowing shells owned by the adult rowing club. Initial discussions will likely result in the junior program providing some funding support to the adult club for on-going maintenance on the shells. All agree that is necessary and appropriate. In the end she stated the adult rowers were settled and content.

David asked if VIRC would have the bulk of the boat house in the winter. Tim stated he is not sure at this time if they can have it over the winter; it depends on the kayak business and what room will be available and when. Tim said he is working the issues out.

Bill stated that the district promised the rowers they would have more room in the winter. Tim stated that may not be possible. Tim stated they have already moved into the area where the kayaks were stored and are making use of that space now. Wendy reported that the rowers have been cooperative and are willing to work with the District on the space issues.

Wendy Reported:

- ⇒ **Washington Recreation Parks Association Conference** – April 22 – 24, 2008. Wendy shared a seminar outline and invited the commissioners to attend if they would like. She reported that some staff are considering whether they will attend. David added that he felt this could be a good opportunity for board and staff members to meet other Park District representatives and learn more about issues of concern. He felt providing funds for this workshop would be appropriate.
- ⇒ **Fern Cove** – Ad placed in last weeks Beachcomber asking for donations. There has been no response to date. The purchasing of household items/furniture has begun.

Joe Reported:

- ⇒ **RFPP** – Bocce ball court - Joe stated during the RFPP a group asked for \$10K for a new Bocce ball court. He stated that while it was not appropriate for the RFPP he really like the idea. Joe asked for the commissioners input. A discussion followed. Joe asked Susan to let the gentleman know that he is interested in working with him on this project.

Wendy will follow up with Board and Staff to see who might want to attend.

Susan will put Joe in contact with the sponsors of the Bocce court

Kristin Reported:

- ⇒ **BARC** – Recently held a meeting with good community involvement. She will be meeting with kids on April 1st.

David Reported:

- ⇒ **Interlocal** – David and Wendy are meeting with Terry and Laura at the School district. The new Facilities manager is not in full support of the district supporting the fields offer.
- ⇒ He presented the First Addendum to Lease for Vashon Elementary School Property (see attachment #7- First Addendum to Lease for Vashon Elementary School Property) and the Use and Maintenance Agreement between Vashon Park District and Vashon Youth Baseball and Softball (see attachment # Use and Maintenance Agreement between Vashon Park District and Vashon Youth Baseball and Softball). VES Lease - David has prepared a 10 year extension for the lease as this was needed to satisfy the grant requirements. This extension will allow for time to complete the next grant as well. Joe suggested working with David Prouse, VYBS President, on the use agreement draft.
- ⇒ **VES – KC Park and Ride** – Dave said they are very interested in creating a park and ride parking lot at VES. They are recommending minimal lighting and gravel for 50-60 commuters. If it becomes a popular parking lot, it would be developed as a more permanent facility. David said they will be sending an engineer out to review the proposal and make recommendations.
- ⇒ **Driving Range / Peter Heffernan** – Dept of Transportation – Metro is beginning increased rental on the property used by the Country Club for the driving range facility. The community stands to lose the driving range. A discussion followed, David said he is looking into a lease with no cost that the community would have with King County Metro who owns the property.

Mike asked about the status of the old gym. David stated that Mike Lande reports he is working with someone who has offered \$200K to put towards the restoration of the old gym. This proposal would include the Park district maintaining and managing the old gym. The sponsors have asked the School District for six months to explore this idea and the school district has asked the park District if that would be a problem for our project at the VES site. David has assured them that it would not.

Mike asked what is being negotiated at the Health Center fields. Joe reported that

<p><i>Agenda Items</i></p>	<p>VYBS has had an informal agreement to use the fields with the district doing annual and seasonal maintenance each year. Joe stated that he has attended meetings for the Health Center but their board has no plans for the near or extended future. They are happy to work with the Park District and the baseball league to address field use and issues. Joe stated that the next step is to draft a lease agreement to present to the HC board and asked for David's help on that.</p> <p>David reported that Dick Sontegrath has redrafted the K-2 plan that shows an entire High School facility inside the K-2 complex. This was presented to the School Board at a recent meeting.</p> <p><u>Bill Reported:</u></p> <p>⇒ KC Library Update- Bill met with staff of the KC Library system regarding the location of the new Vashon library. Their position is that they have a letter from the park district stating they have to move out of Ober Park. Bill left the conversation feeling that they are not in any hurry to build until they see what the final outcome will be for the K-2 project. He stated he will keep the board updated as things continue to unfold. Bill stated that the Library staff have indicated that they believe the letter from the Park District says "No" to locating the library at Ober. David reminded all that that is not what the letter said. David stated he would like to see each commissioner have a copy of the original letter that was sent to KC library regarding the districts position on the library project. Bill recommended a new letter be sent to KC Library folks making it clear, "Let's talk, we will consider options". Bill stated that removes the "No".</p> <p>David said perhaps it would be ok to inquire as to what their intentions are. Bill would like to send a letter to the Library Board that will permanently remove the word no from the dialogue. David asked Bill to write a letter.</p> <p>The board decided to skip April 8th and hold the next meeting on April 22nd.</p> <p><u>April 22nd, 2008</u></p> <ul style="list-style-type: none"> ⇒ Retreat Goals –revisit ⇒ KC Library Discussion (letter review) ⇒ RFPP Proposal Approvals ⇒ Comp Plan Review 	<p>Staff will provide the commissioners a copy of the KC library letter sent from VPD's Board</p> <p>Bill to write a letter to the Library Board stating the intention of continuing the discussion of locating the library at Ober Park. He will bring it back to the board for review.</p>
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<p><i>Meeting adjourned 8:40pm</i></p>	<p><i><u>June 10, 2008</u> – Meeting to be held at Fern Cove</i></p> <p><i>Good night</i></p>	