

# VASHON PARK DISTRICT BOARD MINUTES

Ober Park, Evergreen Room, 8:00 pm

DATE: September 12, 2011

<u>BOARD MEMBERS</u>	<i>PRESENT</i>	<i>ABSENT</i>
	Present	Absent
B. AMELING	X	
L. BRANCH	X	
D. HACKETT		X
J. WALD	X	
M. DEBLASI	X	

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
<p><i>Lu-Ann called the meeting to order at 7:00pm</i></p> <p><i>Review of Agenda</i></p> <p><i>Approvals</i></p>	<p>No changes</p> <p><b>Bill moved, Michael seconded, to approve all items -</b></p> <p><i>Approval of Minutes with changes (see attachment #2-Minutes),</i> <u>Unanimous</u></p> <p><i>Approval of Vouchers 11-643 through 11-750 and 11-001C – 11-014C (see attachment 2a - Vouchers).</i> <u>Unanimous</u></p> <p><i>Approval of Imprest Account (see attachment #3-Imprest account)</i> <u>Unanimous</u></p> <p><i>Approval of Petty Cash Account (see attachment #3b-Approval of Petty Cash)</i> <u>Unanimous</u></p>	<p><i>Resolution #11-065</i></p> <p><i>Resolution #11-066</i></p> <p><i>Resolution #11-067</i></p> <p><i>Resolution #11-068</i></p>

<p><i>Public Comment</i></p>	<p><b><i>Approval of US Bank CC Detail (see attachment #3c-Approval of US Bank CC Detail)</i></b>  <b><u>Unanimous</u></b></p> <p>None</p>	<p><b><i>Resolution #11-069</i></b></p>
<p><i>Ellisport Funds</i></p>	<p>Ann Spiers presented Community Liaison for Ellisport Creek Project letter dated Aug 15, 2011 (see attachment #4 - Community Liaison for Ellisport Creek Project letter dated Aug 15, 2011). Members from the original group who worked on the Ellisport project have requested the monies left in the account \$4,181.31 be transferred to the Whispering Firs Bog/Land Trust Fund. A discussion regarding the history for the project followed; the following motions was made:</p> <p><b><i>Bill motioned to release the funds from the Ellisport fund to the Whispering Firs bogs acquisition fund, payable to the Land Trust</i></b>  <b><u>Joe seconded the motions</u></b>  <b><u>Unanimous</u></b></p>	<p><b><i>Resolution #11-070</i></b></p>
<p><i>Executive Director Selection</i></p>	<p>Lu-Ann presented the Employment Agreement, (see attachment #5 – Executive Director Agreement Position) Lu-Ann confirmed the following: Position: Executive Director, Regular Full Time Exempt, Employment is at will. The annual salary is \$72K, Jan will be starting the position October 17<sup>th</sup>, and Wendy’s last day of employment is November 11<sup>th</sup>, 2011. A discussion followed;</p> <p><b><i>Joe moved to accept the employment agreement for the Executive Director position</i></b>  <b><u>Michael seconded the motion</u></b>  <b><u>Unanimous</u></b></p>	<p><b><i>Resolution #11-071</i></b></p>
<p><i>V Fields Fiscals and Project Update</i></p>	<p>Tom Ossinger presented Vashon Fields Project Budget Variance Analysis and Projected Expenditures for 2011 (Rev 9-13-11) (see attachment #6 - Vashon Fields Project Budget Variance Analysis and Projected Expenditures for 2011 (Rev 9-13-11). Tom gave an overview of the project to date, he reported that they are excited to use a state of the art material called Zeo Lite which will work with the sand and yield a high level of growth. Tom said he would like to have an open house and invite the community to see the project. Lu-Ann asked about having a site tour. Tom said to set an appointment up via Wendy and come on down. Tom reported to date they are only about one week behind with the project.</p> <p>Tom gave a budget update and provided information on the costs to date and what is expected to be spent before the end of the year and what will be spent in 2012. Wendy and Tom will be meeting with the RCO project manager on Sept 15 to update her on the project and review current reimbursement requests. Projections were provided to review the expenses know to date, what is expected to be spent, and the funds needed to cover those expenses. If grant funds come in as estimated, the project may only be short \$24,911 by the end of this year. This could be “loaned” to</p>	

<p><i>Board and Staff Reports</i></p>	<p>the project to be repaid in 2012 as fundraising continues.</p> <p>Wendy gave a brief over view on the status of fundraising and grants for the project; she presented Sponsor Match Detail as of 9/13/11 (see attachment #7 - Sponsor Match Detail as of 9/13/11). Wendy reported that fundraising continues to be difficult for the district. The district is competing with other community organizations in this effort. Wendy reported that Phase I will be completed by November 2011. A discussion followed; Bill suggested running a levy for another .05cents to cover the fundraising shortfall. Wendy reported she has made a request to delay Phase II and III for another year and should hear back from the state on that request very soon. .</p> <p><b><u>Michael Reported:</u></b> Michael and Wendy met with library representative to discuss current storm water issues and to address how they can remediate the water on the property. Tim gave a brief explanation of the current water issues. Michael presented two maps (see attachment #8 and 8a - two maps). Michael gave an overview of the meeting and explained the maps, a discussion followed; Bill suggested the district ask about getting repaid for the development rights on the easement. Bill suggested Wendy and Michael take the issue back to the library folks and let them know that this is not the park district issue; the district is flexible on the location of the tank. The county is looking to widen the sidewalks but the library is hoping to only have to increase the sidewalk width by approx 2' and have the construction go out into the roadway and not onto District property. .</p> <p>Wendy received the legal description of the lease for our records.</p>	<p><i>Wendy to address the easement issue with Kay and her team.</i></p>
<p><i>Board and Staff Reports</i></p>	<p><b><u>Tim Reported:</u></b> Tim reported that Fisher has a new roof. Bill asked about the Village Green and the condition of the grass.</p> <p><b><u>Wendy Reported:</u></b> David Hackett had asked that the board be advised that the attorney will be moving forward legally to keep a neighbor of the V Fields project from coming on to the site and/or stopping or disrupting the work as its being done.</p> <p><b><u>Lu-Ann Reported:</u></b> Jr. Civic Ballet's free program has been suspended until the board can resolve their issues.</p>	
<p><i>Agenda</i></p>	<p><b><u>October 11, 2011</u></b></p> <ul style="list-style-type: none"> <li>• First Draft of 2012 Budget</li> <li>• CIP:VES Fields Update</li> <li>• Drug Prevention Group</li> <li>• Board and Staff Reports</li> </ul>	
<p><i>Meeting Adjourned 9:04pm</i></p>	<p><i>Good night</i></p>	
