



Vashon Park District Community Bulletin Board (CBB) Application

The Community Bulletin Board is available for Island events by groups who are non-profit and/or represent an event that benefits the community. The board is intended for special events only. It is not to be used as a message board for ongoing meetings or commercial events. **COST \$20/WEEK (Depending on weather and other factors, messages will be posted and removed either Monday or Tuesday of each week.)** Vashon Park District reserves the right to refuse any message intended for display.

Reservations for messages will be accepted up to six months prior to display date. In the event that a faxed request is received the same date and time as a walk in request, the walk in customer will have priority. **NO FAXES** will be accepted prior to the six month waiting period.

SUBMISSION DATES ARE AS FOLLOWS:

<u>Message Date</u>	<u>Submittal Date</u>	<u>Message Date</u>	<u>Submittal Date</u>
July	Jan 1	August	Feb 1
September	Mar 1	October	April 1
November	May 1	December	June 1
January	July 1	February	August 1
March	September 1	April	October 1
May	November 1	June	December 1

Priority messages will be given as follows:

Messages accepted on a first come, first served basis as long as:

- Completed form is on file and payment of \$20.00 received in VPD office.
- Your group has not been on the CBB in the previous four (4) weeks.

Message Display date : _____ (Tuesday-Monday only)

Sponsoring Organization: _____ Contact person: _____

Address: _____

Phone: _____ Email: _____

Message: 22 letters per line / 4 lines

We reserve the right to modify your message as needed to fit. More than one message may be displayed at one time. The fee remains \$20 per group. Thank you.

Return form and fee to:

Vashon Park District
P O Box 1553
Vashon, WA 98070
Office 463-9602
Fax: 463-9614

Located at
Ober Park
Office Hours:
M-F 8a-4p

Contact: wendyp@vashonparkdistrict.org

