

Agreement for Use of Facilities
VASHON COMMONS

Date: ____ / ____ / ____

Person making application: _____ Phone _____

Organization: _____

Mailing Address _____ City/State _____ Zip _____

Email: _____ Fax: _____

Circle Facility requested: Vashon High School - McMurray Middle - Chautauqua Elementary
Area of use: Meeting Room, Theatre, Multipurpose Room, Gym, Fields, Classroom

Activity _____ Additional Equipment requested _____

DATE & TIME (NOTE: YOUR TIMES MUST INCLUDE SET-UP & CLEAN-UP)

Day/Date (s) _____ From _____ AM/PM to _____ AM/PM _____

Day/Date (s) _____ From _____ AM/PM to _____ AM/PM _____

Day/Date (s) _____ From _____ AM/PM to _____ AM/PM _____

* attach additional sheet if necessary

PLEASE NOTE: There is a FIVE MINUTE window before and after your start/end time in which the access person will arrive to unlock and lock the facility. It is important to be on time! Call the access person if you are leaving the premises early or will be late in your arrival.

Access Person: _____ Phone: _____

Adult supervision of all activities is required. (Ratio: 1/10 adult/youth). Please designate and instruct supervisors so they know they are "on duty".

The User is required to take any garbage they've generated and leave the space in "School Ready" condition for the next community or school group. Additional fees will be charged if additional clean up is necessary. Initial _____

See VASHON COMMONS FEE SCHEDULE for rental rates on all Vashon Commons Facilities.

Requested use: #Days: _____ X #Hours: _____ X \$Rate: _____ \$ _____

Equipment/set up/cleaning fees/ damage deposit: _____ \$ _____

Additional Charges if applicable: _____ \$ _____

Total payable to: Vashon Park District: _____ \$ _____

****Alcoholic Beverages, Illegal Drugs, Firearms, and/or Gambling are prohibited in any area.****

YOU MUST COMPLETE AND SIGN THE BACK OF THIS FORM

Vashon Park District P.O. Box 1553 Vashon, WA 98070 Office: 206-463-9602 Fax: 206-463-9614

VC-FUF-2006-08

Vashon Park District 

AGREEMENT: I have read and understand the rules and regulations for use of the Vashon Commons and will take full responsibility to abide by those rules and regulations. I do hereby understand that I am responsible for the supervision and control of any group or individuals while using any area of Vashon Commons to ensure their safety, prevent injury and/or damage to the equipment, property or grounds of the Vashon Commons. I, as the applicant, agree to comply with all facility policies and procedures, and assume liability for any and all damages that are due to the negligence of the applicant. I understand that I am fully responsible for removal of any garbage that my event has generated, and that the facility MUST be left clean and in "School-Ready" condition. *Initial* _____

Cancellation Policy: In the event of cancellation – fees will be refunded only if notification is received by VPD 48 hours in advance. All cancellations are subject to \$25 Admin. fee.

FEES/APPLICATION: Applicant/Organization acknowledges that charges, as outlined on the front of this form, are payable as agreed, upon application. Where specified, a damage deposit may be required.

AGREEMENT NOT TO SUE:

I, _____ fully understand that my participation in the above event/class exposes me to the risk of personal injury, death or property damage. I hereby acknowledge that I am voluntarily participating in the event/class and agree to assume any such risk.

I hereby release, discharge, and agree not to sue Vashon Park District for any injury, death or damage to or loss of personal property arising out of, or in connection with, my participation in the event/class from whatever cause, including the active or passive negligence of Vashon Park District or any other participant in the event/class.

In consideration for being permitted to participate in the event/class, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless Vashon Park District from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event/class.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS, AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT OF MY OWN FREE WILL.

Signature _____

Indemnification/Hold Harmless: In consideration of the Vashon Island School District and Vashon Park District's permission to use school facilities for non-school activities, the applicant/organization assumes all risks normally associated with the activity. The applicant/organization agrees to hold the Vashon Island School and Vashon Park District, their employees, agents, representatives, and volunteers harmless from any and all liability, actions, and causes of action, debts, claims or demands of any kind and nature whatsoever, which may result from such risks. The terms hereof shall serve as a release and assumption of risk by all parties engaged in the sponsorship and in the participation in the activity, as certified by the undersigned. It is the applicant's responsibility to make sure each member using the facility is aware of the Hold Harmless Agreement.

Approval of application is revocable and shall not be considered a lease.

Signature of applicant: _____ **Date:** _____

(Print name clearly): _____

VPD Approval Date _____ Authorized by _____

For office use only:

- Public Calendar
- Deposit
- Fees
- Ins. Cert.
- ANTS
- Support Requests

Vashon Park District 