

Vashon Commons Committee Rules and Procedures

1.0 Mission Statement. The Vashon Commons Committee shall establish Commons usage, scheduling, and operations policies consistent with the Interlocal Agreement between the Vashon Island School District (“VISD”) and the Vashon Park District (“VPD”) interlocal agreement. The Commons Committee shall also provide input and advice on the Commons Maintenance Plan. The committee may also make recommendations to the governing boards of each district for improvements to the commons facilities.

2.0 Committee Composition. The Vashon Commons Committee shall be co-chaired by representatives of the VPD and VISD governing boards designated by the Board Chairs for each district. The VISD Superintendent and the VPD Executive Director, or their designees, shall be members of the committee. In addition, the Vashon Commons Committee shall include one representative from the VISD athletic community appointed by the VISD Superintendent, and one representative from VPD user groups appointed by the VPD Executive Director. The co-chairs of the Vashon Commons Committee shall jointly appoint one additional member for a total membership of seven.

3.0 Meetings. The Vashon Commons Committee shall meet as necessary, but no less than quarterly. The co-chairs, acting in concert, may establish meeting times. All meetings shall be noticed and open to the public with an opportunity for public comment.

4.0 Committee Procedures.

a. The VPD and VISD board representatives will co-chair each meeting.

b. In order to act, the Commons Committee must have a quorum present, which requires that four of the seven members be present.

c. Each member of the Vashon Commons Committee, including the co-chairs, shall have one vote. However, the committee is encouraged to make decisions by consensus regarding use, scheduling, operation, maintenance, and recommended improvements to the Commons facilities. Where necessary, the Commons Committee may propose and adopt a resolution in the same meeting.

d. The co-chairs shall appoint a secretary, who shall be responsible for recording and maintaining the minutes of the Commons Committee.

5.0 Sub-committees. The Vashon Commons Committee shall maintain standing subcommittees addressing (1) Outdoor Athletic Facilities, (2) Indoor Athletic Facilities, (3) Theatre and Arts Facilities, and (4) Capital Improvements. Each subcommittee will be chaired by a voting member of the Commons Committee. The subcommittees shall be comprised of members representing the broad range of school district and community users. Any subcommittee recommendations shall be reported to the Commons Committee for discussion, revision, and possible adoption.