

# VASHON PARK DISTRICT POOL COMMITTEE - MINUTES

Ober Park, Evergreen Room, 7:30 pm

DATE: December 15, 2009

ISSUE	DISCUSSION AND OUTCOME	FOLLOW UP
<p><i>Wendy Braicks called the meeting to order at 7:30 pm</i></p> <p><b>Agenda Review</b></p> <p><b>Insurance</b></p> <p><b>Business Plan</b></p>	<p><i>In attendance: Robert Brooks, Dana Rogers, Tim Lafferty, Peter Ray, Kevin Allman, Gary Gray and Travis Shaw</i></p> <p>Wendy thanked everyone for attending.</p> <p>Wendy stated King County has awarded the district \$75K seed money for the pool, we are not sure when the monies will be received. In addition, the Board has allocated \$8500- for the Wallover Business Plan out of the 2010 district budget, it will not be paid out of the \$75K from the county. After further review of the pool materials and P &amp; L reports from last year, staff is confident that we would not need to spend much of the \$75K in the first year.</p> <p>Staff has made contact with Enduris and are in the process of obtaining quotes and risk management recommendations. The committee recommended contacting other pools that are currently in operation.</p> <ul style="list-style-type: none"> <li>➤ Goals - Financial</li> <li>➤ due Date</li> <li>➤ Contact Info</li> </ul> <p>Wendy stated that Steve Chavey reported that lessons are a huge revenue stream. We need to decide if we want to make money or just cover costs and determine what the short and long term goals are going forward.</p> <ul style="list-style-type: none"> <li>▪ Gary asked it was the districts policy that all programs make money, he stated he would like to see the pool generate a revenue stream.</li> <li>▪ Peter said he feels a main goal is to generate public interest and participation</li> </ul> <p>Wendy stated we need to look into marketing and set fiscal goals. Tim added that King County does not have accurate detail accounting. We do know that the county has broken even or spent very little to keep the pool open the past several years. A discussion followed; The following goals were decided;</p>	

<p><i>Setting Goals</i></p>	<ul style="list-style-type: none"> <li>▪ Break even in 2010</li> <li>▪ Season – Propose to run May to Labor Day</li> <li>▪ Business Plan deadline - Jan 31st</li> </ul> <p>Gary reported that we missed the Make a Splash early start for 2010 but will definitely apply and have everything in place for 2011. Gary added that the Learn to Swim Program and Make a Splash would be ideal for VI School District programming/PE. Gary stated he has School District information to share with Wallover. He added that American Diabetes and Vashon Community healthy Network are great grant resources. Wendy shared that Allison Shirk, the grant writer the district has procured, will be working on grants for the pool as well.</p> <p>Robert asked Tim if he had a chance to look into a pool cover. Tim stated he has looked into it but needs to spend more time investigating types and costs.</p>	<p>Wendy to give Wallover the Jan 31st, 2010 deadline for Business Plan</p>
<p><i>Staffing</i></p>	<p>Wendy reported that Steve Chavey sent a copy of the letter they send out to staff. District staff will be following up with all past pool staff. Steve offered to come out to the district in the next week to discuss staffing needs and issues. In addition he will bring handbooks, procedures for both the office and employees. Interviews will be set for April</p> <p>Staffing will be a large part of the discussion with Steve. Dana and Gary stated they would both like to attend the meeting. The following will be discussed:</p> <ul style="list-style-type: none"> <li>▪ King County</li> <li>▪ Certifications</li> <li>▪ Procedures</li> <li>▪ Job Descriptions</li> </ul> <p>Wendy stated the pool is valued at \$1,345,000- Tim confirmed the tile repair will be completed before the transfer is finalized.</p>	<p>Gary to email Tim the contact info for the Bellevue Pool.</p> <p>Wendy to procure a date to meet with Steve Chavey - she will include Dana and Gary.</p>
<p><i>Agenda</i></p>	<p>Next Meeting  <b><u>January 17th, 7:30pm</u></b></p> <ul style="list-style-type: none"> <li>▪ Business Plan</li> </ul>	
<p><i>Meeting Adjourned 8:47pm</i></p>	<p><i>Good night</i></p>	


DRAFT